



Heroes Registration online – Step by Step guide to register as an individual or create a Team:

1. Get Started: Go to the Online Heroes TeamRaiser site <http://american.redcross.org/heroes>
2. Click the “**Get Started**” button
 - A. To select your Chapter, click the “**Select Chapter**” button, then:
 - **Select your State** in the pop up window drop down: the list of participating chapters in your state will then be displayed
 - **Click on the Southwestern Indiana Chapter** you want to register under, **then click “OK”** at the top right of the pop up window
 - You will be taken back to the Heroes site main page and see the **chapter name you just selected listed in the middle of the page**: “Your Local Chapter: *Southwestern Indiana Chapter*”
 - You can **now register** in one of two ways:
 1. **Option 1: Register as an individual** by clicking the “**Register Now**” button:
 - ❖ **Type in your “Fundraising Goal”**. Also, If you decide to make a donation at the same time as you register, enter that amount in the “personal gift” field
 - ❖ **Click Next**
 - ❖ **Enter all required information** and any additional information you would like to provide – this is where you create your own username and password for ongoing login to your participant center.
 - ❖ **Click Next**
 - ❖ Verify your registration information and click “**Complete Registration**”
 - ❖ On the next page, click on “**Access your Participant Center**”
 - ❖ **Login** using the username and password you just created for yourself
 - ❖ Once logged in to your participant center, click on “**Edit your personal page**” to setup your own personal Heroes Campaign webpage
 - ❖ **Edit your personal page** to make it your own with the following options, or you can use the default content for any one of these options if you prefer:
 - a. **Design the look of this page** with: layout selection and font/color scheme selection. **Save your changes.**
 - b. **Edit the page content** with: Page title, page text content, upload your own images. You can also choose to use default content provide for any or all of the sections of your personal page. **Save your changes.**
 - ❖ **You are now ready to start your fundraising efforts** by uploading email addresses in your Address Book and sending emails to your friends and family. **Good luck!**
 2. **Option 2: Create a new team** and register as its team captain by clicking the “**Create a Team**” button:
 - ❖ **Type in the Team Name** for team you are creating
 - ❖ **Type in your “Fundraising Goal”**. Also, If you decide to make a donation at the same time as you register, enter that amount in the “personal gift” field
 - ❖ **Follow all steps as detailed above in Option 1**
 - B. To join an existing team, click the “**Find a Team**” button, then:
 - ❖ **Type in the team name** if you have it, or click the “**search**” button to see all existing teams
 - ❖ **Click the team name** in the list now displayed at the bottom of the page
 - ❖ On the Team page, click on the “**Join Team**” link next to the team name
 - ❖ **Follow registration steps as detailed above in Option 1**

NOTE: The **online help link** provided on each of the pages is a very useful resource for every part of your participant center. If you have any questions, please send an email to heroes@arcswin.org